

Meter Reading Instructions

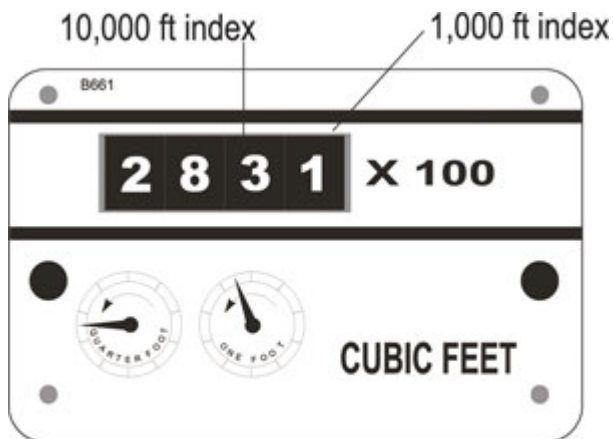
Submit your reading to ATCO Gas on the same day you read the meter. ATCO Gas will not accept a customer meter reading submitted more than one business day after the meter was read. Please follow the reading instructions below.

Rotary Meter (3-dial)



1. Mark the exact position of each dial hand.
2. When dial hand is between numbers, write the lower number, except when between 0 and 9, then use the 9.
3. **DO NOT REPORT** the 1000 ft. dial. But consult the 1000 ft. dial and if it is 5 or higher, round up the 10,000 ft. dial by one digit. For the example shown above, the meter reading to be reported is 908.

Odometer Meter (3-index)



2 8 3

1. Record the numbers you see.
2. If the 4th index (1,000 ft.) is a 5 or higher, round up the 3rd index (10,000 ft.) by one digit.
3. Report the numbers from the first three indexes. For the example show above, the meter reading to be reported is 283.

If the meter has 5 dials

Follow the reading and rounding instructions shown here, reporting the numbers from the first 4 dials or indexes.